

**BUDGET NEEDS ASSESSMENT APPLICATION**  
**Fall 2016**

Name of Person Submitting Request:	<b>Odette McGinnis and Susan Bangasser</b>
Program or Service Area:	<b>Student Success Center</b>
Division:	<b>Interdivisional – Math/Business &amp; Science</b>
Date of Last Program Efficacy:	<b>NA</b>
What rating was given?	<b>NA</b>
Amount Requested:	<b>\$31,348.00</b>
Object Code:	<b>1480</b>
Strategic Initiatives Addressed: (See <a href="http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf">http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf</a> )	Student Success, Access

*Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.*

One-Time  Ongoing

Does program or service area have an existing budget? Yes  No

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes  No

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

Faculty mentors are critical to the success of the Supplemental Instruction (SI) and tutoring program. The SI and tutoring program has been funded primarily through grants. The intention of the government funders, such as the Department of Education, is that effective projects should be institutionalized by the college. Yet we have bursts of activity only with grants and hang onto a modicum of strategies proven effective when the grant ends. Student success is an ongoing need not intermittent. Faculty mentor and guide the SIs and tutors and have been involved in the training of both groups. Some general topics covered are skills to guide and involve each student, managing conflicts, organizational skills, communication tips, etc. Faculty can also answer SI and tutor questions whether they focus on content or tutoring and discussion strategies. Course specific mentoring of SI leaders and tutors is done by the discipline faculty. Additionally, faculty mentors can help keep the Success Center open for extended hours.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.)

Faculty play a key role in mentoring SIs and tutors and keeping the Success Center functioning effectively. Each of the EMP's in our divisions describe the success data and the need to improve student success. There has been a noticeable increase in chemistry's success from 54% in 2014-2015 to 60% in 2015-2016. Their EMP has an action plan to expand the number of SI leaders across their courses. Biology success went from 58% to 64% and they advocate for more help from the Success Center. Student Success Center has included in its EMP document the following statistics: there were 33,000 student contact hour with an overall retention rate of 92% for students who attended tutoring and a success rate in classes of 76% compared to 67%

campus wide for students who did not receive tutoring. A goal expressed in the EMP is to provide a stable academic support program which meets student academic support needs..

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

Student success data was dramatic when the two grants compared the success of students who participated in SI sessions compared to those who did not. This improvement was remarkable for all ethnicities and for male and female students. Tutoring and program such as Supplemental Instruction are integral to all colleges and universities and we need consistent funding to keep the momentum going and avoid re-inventing the process should we be successful when applying for a grant.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

5. What are the consequences of not funding this budget request?

The SI leaders and tutors need mentoring, guidance and skill development. Without faculty participation it will be difficult to help our SIs and tutors be effective at their job- to help our students succeed. Our success, retention, and persistence will be negatively impacted. It is unacceptable that SBVC does not fully fund tutoring and Sis on a continuing basis; funds have been cobbled together from a myriad of sources. If the institution is serious about its commitment to student retention and success, it is imperative that a sustainable source of funding be established to meet the growing needs of our student population for tutoring and supplemental instruction, including faculty guidance and mentoring, and adequate staff to coordinate efforts.